



CAYMAN PREP & HIGH SCHOOL

Owned and operated by the United Church in Jamaica and the Cayman Islands

Cayman Prep and High School is a private, co-educational Christian school with over 1,000 students ranging from Kindergarten to Year 13 and offers a British-based international curriculum leading to IGCSE / GCSE and A-level qualifications. The school is renowned for providing a stimulating learning environment in which our students become critical, creative thinkers, responsible citizens and lifelong learners. This is evident in our consistent record of outstanding academic achievements, pastoral care and wide range of extra-curricular activities.

The Cayman Prep and High School Board of Governors invite applications from fully qualified, enthusiastic, and experienced Caymanians, Caymanian Status Holders, and Permanent Residents with the Right to Work to join our high-performing team in the following **full-time** position:

Primary School Principal

(Job Ref# A163-26-27)

Appointed by The Board of Governors, the Primary School Principal is accountable to the Director and to the Board of Governors for ensuring the educational and operational success of the Primary School. The Principal reports directly to the Director and is a member of the Senior Leadership Team of the school. Under the direct supervision and guidance of the Director, the Principal will take responsibility for the quality of teaching and learning, ongoing self-evaluation, school improvement, curriculum development, leadership and management, staffing and day-to-day running of the school. The Principal provides guidance and direction for members of the Primary School staff and oversees the continued development and provision of a high-quality international curriculum firmly rooted in Christian principles according to the ideals of the United Church in Jamaica and the Cayman Islands. The members of the Primary School's senior leadership team report to the Primary School Principal.

For this demanding role, the successful candidate will satisfy the following minimum requirements:

- Be a committed and practicing Christian
- An honours university degree with an internationally recognised teaching qualification, such as a PGCE, Bachelor of Education or H.Dip.Ed
- A Master's degree in education or an internationally recognised School Senior Leadership qualification, such as NPQH, NPQSL
- An up-to-date knowledge and experience of the English National Curriculum 2014 and a working knowledge of the Early Years Foundation Stage (EYFS)
- A minimum of five (5) years as Head/Principal and ten (10) years of teaching experience in a multicultural international school providing a curriculum up to Key Stage 2
- Significant experience in self-evaluation and school improvement planning, curriculum development and assessment
- A proven track record of high student attainment and progress outcomes
- Excellent leadership, analytical, decision making, organisational, communication and ICT skills
- Experience with preparing for and taking part in successful school inspections
- Ability to multitask and manage multiple high priorities
- Be quality conscious, dynamic, innovative, adaptable and results oriented.
- Fully proficient in using Microsoft Office products, especially MS Word and Excel and Management Information Systems, such as SIMS

Candidates will be expected to fully adhere to and support the Christian ethos of the school.

The salary range is: \$95,000.00 – CI\$125,000.00 per annum commensurate with experience. Work hours per week – 40 hours. Other benefits include:

- Discounted school fees: 100% for up to 2 children
- Generous medical insurance plan – medical premium cost paid for employee at 100%
- Contribution to a pension plan
- A contract resigning bonus
- Annual travel allowance
- Continued Professional Development Opportunities throughout the School Year

Cayman Prep and High School is fully committed to safeguarding the welfare of our children and young people and expects the same commitment from all our employees. All successful candidates will be subject to enhanced pre-employment clearance including prohibition from teaching checks, identity checks, criminal background checks, qualification checks and employment checks to include an exploration of any gaps in employment and three satisfactory employment checks.

APPLICATIONS WILL ONLY BE CONSIDERED IF SUBMITTED ON THE RELEVANT SCHOOL APPLICATION FORM and submitted along with a cover letter and CV.

Applicants must apply using this link - <https://wkf.ms/4ta95qu>

Rev Christopher Mason
Chairman, Board of Governors
Cayman Prep and High School
242 Smith Road
P.O. Box 10013
Grand Cayman KY1-1001
recruitment@cayprep.edu.ky

For further information about all job vacancies and how to apply please use this link - www.cayprep.edu.ky/about-cphs/vacancies/

Deadline for receipt of applications: Tuesday, June 2nd, 2026
Only shortlisted candidates will be contacted.