



CAYMAN PREP & HIGH SCHOOL JOB DESCRIPTION

Primary Art and Design Technology Teacher

Purpose:

- To plan, deliver and lead an outstanding Art & Design and Design Technology curriculum across the Primary School.
- To embed STEAM (Science, Technology, Engineering, Arts and Mathematics) principles within curriculum design and subject leadership.
- To ensure high-quality, progressive provision in line with the British National Curriculum 2014 and Cayman Islands curriculum expectations.
- To maximise the effective use of the STEAM room and specialist resources.
- To promote creativity, innovation, engineering thinking and problem-solving across all year groups.
- To provide internal teaching cover when required, ensuring continuity of high-quality learning across the school.

Reporting to: Head of Academics

Liaising with: Primary Leadership Team (PLT), Science Lead, Computing Lead, Maths Lead, Year Group Leaders, Class Teachers, Learning Assistants, High School Art/DT departments, Systems Administrator and external enrichment providers.

Working hours:

7:30am – 3:00pm Monday to Friday during term time.

Main Duties and Responsibilities

Curriculum Leadership and STEAM Integration

- Lead the strategic development of Art & Design and Design Technology across the Primary School.
- Develop and maintain a clear subject action plan aligned with the School Improvement Plan.
- Ensure curriculum coverage, progression and coherence from EYFS through to Year 6.
- Embed STEAM principles within Art & DT planning, ensuring meaningful links with Science, Computing, Engineering concepts and Mathematics.
- Coordinate with Science, Computing and Maths subject leads to promote coherent cross-curricular projects and shared progression of skills.
- Promote design thinking, inquiry-based learning, creativity and technical problem-solving across year groups.
- Monitor and evaluate the quality and impact of Art, DT and STEAM provision.

Teaching & Learning

- Plan and deliver high-quality Art & Design and Design Technology lessons for all Primary year groups (KG–Year 6) on a timetabled basis.
- Deliver engaging, ambitious and practical lessons that foster creativity, resilience and technical competence.
- Provide adaptive learning opportunities to support, meet and challenge the needs of all learners.
- Assess students' work promptly using a range of methods, maintaining accurate records in accordance with school policy.
- Use assessment information to inform planning and ensure sustained pupil progress.

STEAM Room & Resource Leadership

- Take responsibility for the organisation, development and effective use of the STEAM room.
- Ensure safe and appropriate use of specialist equipment including kiln, DT tools and technical resources, adhering to all health and safety requirements.
- Prepare and manage materials required for clay, construction, engineering tasks, food technology (where applicable) and DT processes.
- Maintain an up-to-date inventory of Art, DT and STEAM resources.
- Liaise with the Primary Leadership Team regarding subject budgets and resource development.

Staff Development & Collaboration

- Work alongside class teachers during specialist lessons, embedding practical CPD and strengthening staff confidence in Art, DT and STEAM-linked learning.
- Support colleagues in developing cross-curricular STEAM links within their own curriculum areas.
- Share best practice through staff meetings and CPD sessions where appropriate.
- Develop transition links with High School departments to ensure curriculum continuity.

Enrichment & Wider School Contribution

- Raise the profile of Art, Design Technology and STEAM through displays, exhibitions and celebration of pupil work.
- Lead and develop whole-school Arts Week and contribute to STEAM Week initiatives in collaboration with other subject leaders.
- Facilitate participation in local and international competitions, including COBIS events where appropriate.
- Support island-wide festivals, showcases and community exhibitions.
- Promote creative excellence and innovation as part of CPHS's strategic vision and competitive positioning.

Other Responsibilities

- Maintain excellent subject knowledge through ongoing professional development.
- Ensure proactive teaching of safe tool use and responsible handling of equipment and materials.
- Contribute to the wider life of the school including performances, exhibitions, events and fundraisers.
- Undertake other reasonable duties as required by the Primary Leadership Team, such as occasional cover teaching.

All Staff Are Expected To

- Assist with various duties as assigned by the Principal, according to the needs of the school
- Maintain confidentiality at all times with regard to student information and related school matters
- Support the Christian aims and ethos of the school, setting good examples in terms of dress, punctuality and demeanour
- Uphold the school's behaviour code, uniform requirements and other regulations
- Attend and participate in staff CPD sessions, school-based meetings student performances and extra-curricular activities

Safeguarding

In accordance with the school's commitment to follow and adhere to the School's Child Protection Policy and Procedures and all other relevant guidance and legislation in respect of safeguarding children, you are required to demonstrate your commitment to promoting and safeguarding the welfare of children and young people in the school. All staff are required to maintain appropriate professional boundaries in relationships with children and with all members of the school community and outside agencies, and exercise sound professional judgment, which always focuses upon the best interests of the students and the school. You must understand and carry out your duties in accordance with the responsibilities of being in a position of trust and dispatch your duty of care appropriately at all times. You will always be expected to present a consistently positive image of the school and uphold public trust and confidence.

This job description will be reviewed annually and may be subject to modification or amendment after consultation between the Principal and the post holder.

Post Holder Name: _____ Date: _____

Post Holder Signature: _____

Primary School Principal: _____ Date: _____