



CAYMAN PREP & HIGH SCHOOL

(Owned and Operated by the United Church in Jamaica and the Cayman Islands)

JOB DESCRIPTION

Additional Learning Support Needs (ALSN) Teacher – Primary School

Post: ALSN Teacher

Reporting to: Primary School ALSN Team Leader (SENDCo)

Liaising with: SENDCo, Primary Leadership Team (Principal, Deputy Principal, Head of Academic, Head of Pastoral), Class Teachers, Subject Leads, School Counsellor and external specialists

Purpose:

- Working as a member of the school's Additional Learning Support Needs (ALSN) team, sharing ideas and information and working collaboratively with colleagues
- Plan and deliver sessions and interventions to ensure outstanding student learning through individual, small group and in-class teaching methods to support children in meeting the objectives of The National Curriculum of England (2014 revision)
- Support the direction and development of the learning support teaching and learning provision including the effective deployment of resources

Main Duties and Responsibilities:

- Have good working knowledge of the Cayman Code of Practice and the SENDCo in implementing expected practices
- Assist the SENDCo in the strategic development of learning support policy and provision
- Along with learning support colleagues, deliver systems for identifying, assessing and reviewing special educational needs
- Close gaps to age related expectations and enable students to achieve high standards of learning
- Liaise with class teachers over classroom environmental factors which impact the progress of students
- Identify and advise upon the most effective teaching approaches for individual students' learning needs
- Help to find effective ways of removing barriers to learning through individual, small group and in-class teaching methods
- Liaise with classroom and subject teachers with regard to curriculum content, to ensure that children with additional educational needs are able to access effectively.
- Assist classroom and subject teachers in writing and implementing Learning Support Plans for all Phases
- Implement and evaluate Individual Education Plans and other appropriate interventions, maintaining detailed information for subsequent consultation meetings with parents and/or external agencies
- Work collaboratively with other specialists such as Guidance Counsellors, Speech and Language, Occupational Therapists, Educational Psychologists.
- Evaluate the effectiveness of own interventions and teaching by monitoring the progress of students
- Assist classroom teachers and subject specialists in encouraging supported students to gain self-esteem and independence, participating in all aspects of school life

Other Responsibilities:

- In line with the school's Admissions Policy, assist with the evaluation of prospective students
- Develop resources for use within the ALSN department, advising the SENDCo with respect to specialist equipment, material and books which might be desirable
- Maintain confidentiality at all times with regard to student information
- Liaise with IT Support to maximize the use of available technology for students
- Undertake any available professional training that might be considered relevant to the post
- When required, cover for Class Teachers, ensuring delivery of an appropriately broad, balanced, relevant and differentiated curriculum, based upon revised English National Curriculum 2014 to assigned students, according to varied educational needs

All Staff Are Expected To:

- Maintain confidentiality at all times with regard to student information and related school matters
- Support the Christian aims and ethos of the school, setting good examples in terms of dress, punctuality and demeanour
- Uphold the school's behaviour code, uniform requirements and other regulations
- Attend and participate in staff CPD sessions, school-based meetings student performances and extra-curricular activities
- Assist with various duties as assigned by the Principal, according to the needs of the school

Safeguarding

In accordance with the school's commitment to follow and adhere to the School's Child Protection Policy and Procedures and all other relevant guidance and legislation in respect of safeguarding children, you are required to demonstrate your commitment to promoting and safeguarding the welfare of children and young people in the school. All staff are required to maintain appropriate professional boundaries in relationships with children and with all members of the school community and outside agencies, and exercise sound professional judgment, which always focuses upon the best interests of the students and the school. You must understand and carry out your duties in accordance with the responsibilities of being in a position of trust and dispatch your duty of care appropriately at all times. You will always be expected to present a consistently positive image of the school and uphold public trust and confidence

This job description will be reviewed annually and may be subject to modification or amendment after consultation between the Principal and the post holder.

Post holder Name: _____ Date: _____

Post Holder Signature: _____

Primary School Principal: _____ Date: _____