



Cayman Prep and High School

Owned and operated by the United Church in Jamaica and the Cayman Islands

Director: Ms Debra McLaughlin

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High School Principal: Mr Karl Murphy

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APPLICATION FOR THE POSITION OF: _____

Date of application (dd/mm/yy): _____

Name:

Title:

Date of Birth / / (dd/mm/yyyy)

Nationality:

Do you need a Work Permit (Tick box): YES / NO

Do you have Caymanian Status (Tick box): YES / NO

Do you have Permanent Residence-Residency with Employment Rights Certificate (RERC) in the Cayman Islands? (Tick box) YES / NO

Insert Photograph

CONTACT INFORMATION

Postal address:

Skype address (if available):

Email:

Tel (include country code):

PERSONAL INFORMATION

Marital status:

Name & occupation of accompanying spouse (if applicable):

Names and ages of any accompanying children:

Are you a member of the United Church of Jamaica & the Cayman Islands? YES / NO .

If yes, which church?

Are you a member of any other Christian church? YES / NO

If yes, which church?

PROFESSIONAL QUALIFICATIONS

University (name, city, country):	
Qualification awarded:	
Start date (dd/mm/yy):	Completion date (dd/mm/yy):
Subjects studied:	
University (name, city, country):	
Qualification awarded:	
Start date (dd/mm/yy):	Completion date (dd/mm/yy):
Subjects studied:	

TEACHING QUALIFICATION

University (name, city, country):	
Qualification awarded:	
Start date (dd/mm/yy):	Completion date (dd/mm/yy):
Subjects studied:	
Age groups / Key Stages / Grade Levels you are qualified to teach:	
Subjects & age-ranges you have had experience of teaching:	

OTHER RELEVANT QUALIFICATIONS / PROFESSIONAL DEVELOPMENT

NAME OF COURSE / AWARD	COURSE CONTENT	AWARDING BODY, LOCATION & DATE

SUMMARY OF TEACHING CAREER

Current Post

Name & address of school:	
Employment commenced (dd/mm/yy):	Length of notice required:
Position held:	Part-time / Full-time (delete as applicable)
Key responsibilities:	
Age range of students taught:	Subjects taught:
What extra-curricular activities have you offered in your current post?	
The reason(s) for leaving the organisation?	
Current salary (include currency):	

Previous Posts in Education

Name & address of school:	
Employment commenced (dd/mm/yy):	Employment ended (dd/mm/yy):
Position held:	Part-time / Full-time (delete as applicable)
Key responsibilities:	
Age range of students taught:	Subjects taught:
What extra-curricular activities have you offered in your current post?	
The reason(s) for leaving the organisation?	

Name & address of school:	
Employment commenced (dd/mm/yy):	Employment ended (dd/mm/yy):
Position held:	Part-time / Full-time (delete as applicable)
Key responsibilities:	
Age range of students taught:	Subjects taught:
What extra-curricular activities have you offered in your current post?	
The reason(s) for leaving the organisation?	

Name & address of school:	
Employment commenced (dd/mm/yy):	Employment ended (dd/mm/yy):
Position held:	Part-time / Full-time (delete as applicable)
Key responsibilities:	
Age range of students taught:	Subjects taught:
What extra-curricular activities have you offered in your current post?	

Please outline below why you are interested in a post in Cayman Prep & High School.

How have your qualifications and experiences prepared you for this post?

Describe yourself as a teacher.

CODE OF ETHICS FOR TEACHERS AT CAYMAN PREP AND HIGH SCHOOL

Part 1: Standards for Teaching

Teaching is based on expert knowledge of the curriculum, high expectations of student learning, and is inspiring, motivating and challenging. Lessons are well-structured; good progress is promoted, and activities are adapted appropriately to students' needs and abilities. Accurate and productive use of assessment monitors student achievement. The learning environment is based on supportive student /teacher relationships. Classroom behaviour is managed effectively; behavioural issues are rare and handled professionally.

Part 2: Standards for Professional and Personal Conduct

The conduct of the teacher shall be in accordance with the Christian principles and other stipulations of his / her contract of employment, including the high professional standards and ethics of the teaching profession, for which the following is a useful example:

"A teacher is expected to demonstrate consistently high standards of personal and professional conduct by treating pupils with dignity, building relationships rooted in mutual respect, in observing proper boundaries appropriate to the teaching profession and by showing tolerance of and respect for the rights of others. Teachers must have a proper and professional regard for the ethos, policies and practices of the school in which they teach, and maintain high standards in their attendance and punctuality."

(From: 'Teachers' Standards, Effective from 1 September 2012' (DfE) page 12)

OUR MISSION STATEMENT:

Cayman Prep and High School provides a stimulating learning environment, firmly rooted in Christian principles, in which our students become critical, creative thinkers, responsible citizens and lifelong learners in an ever-changing world.

If appointed, would you be prepared to promote the Christian ethos of the school as stated in the code of ethics outlined above? YES / NO

CHILD SAFEGUARDING

Cayman Prep and High School is totally committed to safeguarding the welfare of our children and young people and expects the same commitment from all our employees. All successful candidates will be subject to enhanced pre-employment clearance including identity checks, criminal background checks, qualification checks and employment checks to include an exploration of any gaps in employment and three satisfactory employment checks.

I hereby confirm there are no reasons I should not be working with children.	YES or NO <input type="text"/>
I hereby confirm I am not currently nor have been subject to any disciplinary proceedings relating to conduct deemed reportable by child protection legislation in any County. This includes misconduct that causes physical or psychological harm to a child, be conduct committed against, with or in the presence of a child.	YES or NO <input type="text"/>
I hereby confirm I am capable of working with children and adolescents and will not engage in any conduct deemed reportable by child protection legislation	YES or NO <input type="text"/>
If answered NO to any statement, please provide information below:	
Please provide details of your most recent Disclosure and Barring Service Enhanced Disclosure Certificate. Date of Certificate: / / (dd/mm/yyyy) Certificate Number:	

Criminal history declaration – please tick relevant statement

I hereby declare that I have NO record of any criminal conviction (s), caution (s) or reprimand (s) in ANY Country including any that are now regarded as “spent”, and that I have never been and am not currently subject to any investigation with possibility of convictions, cautions or reprimands. I agree to notify the school immediately should there be any changes to my current status.

I declare in good faith, that I am not, nor have I ever been a ‘disqualified’ person as defined by any Child protection or working with children legislation. I declare that I am a person of good character, fit to work with children and I am not aware of any information that would prevent me from seeking, undertaking, or remaining in child-related employment. I have not previously been removed, or asked to leave, an organisation or role (paid or unpaid) because of concerns about my conduct.

If you have a CRIMINAL RECORD tick this box

Such written information must be provided to Cayman Prep and High School if requested by the school.

REFERENCES

Please give the names and contact details of three referees who have known you professionally. These should include your current / most recent Principal / Director / Head Teacher and a recent line manager. Please note that all information will be treated confidentially. None of it will be divulged beyond those responsible for the selection and appointment of staff.

NAME OF REFEREE	IN WHAT CAPACITY HAS THE REFEREE KNOWN YOU?	EMAIL ADDRESS AND TELEPHONE NUMBER (include international code)

DECLARATION:

I hereby declare that the preceding information is true and correct. I have not withheld or concealed any information that has been requested. I understand that if it be subsequently discovered that the above information is false, misleading or I have failed to make full disclosures, I understand my employment could be terminated.

Signature **Date**

Print Name:

Please note that:

- The above information will be treated confidentially. None of it will be divulged beyond those responsible for the selection and appointment of staff.
- Before any appointments can be confirmed, **referees will be consulted and applicants will be expected to provide latest DBS/Criminal Background check/ police clearance certificate, evidence of professional qualifications and a C.V.**