



CAYMAN PREP & HIGH SCHOOL

Owned and operated by the United Church in Jamaica and the Cayman Islands

Cayman Prep and High School is a private, co-educational Christian school with over 970 students ranging from Kindergarten to Year 13 and offers a British-based international curriculum leading to IGCSE / GCSE and A-level qualifications. The school is renowned for providing a stimulating learning environment in which our students become critical, creative thinkers, responsible citizens and lifelong learners. This is evident in our consistent record of outstanding academic achievements, pastoral care and wide range of extra-curricular activities.

The **High School** is currently seeking a fully qualified and suitably experienced individual to join our high performing team **October 2020** for the following position:

SCHOOL NURSE/HEALTH AND SAFETY OFFICER

The successful candidate will be based at our High School and will be responsible for ensuring the health and safety of all members of the school community through provision of First Aid and emergency care, when required. The successful candidate will be will also be responsible for establishing and maintaining a safe and healthy school culture and environment, as well as planning and delivering proactive health education and early intervention.

In addition to the responsibilities listed above the duties will include, but will not be limited to:

- Assessing and administering first aid or emergency care to sick or injured students;
- Ensuring that all medical supplies and equipment required for first aid and emergency care are available;
- Implementing a proactive and early intervention approach to communicable ailments;
- Delivering health and well-being education on relevant issues;
- Monitoring the health and safety environment in all areas of the school;
- Ensuring clear Risk Assessment procedures are implemented;
- Implementing health and safety systems, policies and procedures.

Qualifications, experience and skills required:

- An internationally recognised Nursing degree or qualification;
- A minimum of three to five years' current nursing experience;
- Must be a registered Nurse with or eligible to register with the Health Practice Commission;
- Prior experience of working within a school environment is a distinct advantage;
- Must demonstrate professional knowledge and judgment in relation to all areas of Health and Safety;
- Must have excellent verbal and written communication skills;
- Must have a calm manner, able to exercise qualities of tolerance, patience and sensitivity;
- Proficiency in Management Information Systems (SIMS) is required;
- Must be able to exercise complete confidentiality with respect to matters which concern students, parents and staff;
- Will be expected to fully adhere to and support the Christian ethos of the school.

Cayman Prep and High School is totally committed to safeguarding the welfare of our children and young people and expects the same commitment from all our employees. All successful candidates will be subject to enhanced pre-employment clearance including identity checks, criminal background checks, qualification checks and employment checks to include an exploration of any gaps in employment and three satisfactory employment checks.

Salary range for this position is CI \$35,000 – CI \$46,000 per annum commensurate with experience. Other benefits include medical insurance and contribution to a pension plan.

Further information about the school can be viewed on the school website www.cayprep.edu.ky.

APPLICATIONS WILL ONLY BE CONSIDERED IF SUBMITTED ON THE RELEVANT APPLICATION FORM (available on the school website) and forwarded along with a covering letter and CV to:

Mr. Karl Murphy, High School Principal
P.O. Box 10013
Grand Cayman KY1-1001
Cayman Islands
hs-recruitment@cayprep.edu.ky

Deadline for receipt of applications: Thursday, September 24th, 2020

Only short-listed candidates will be contacted.