



CAYMAN PREP & HIGH SCHOOL

Owned and operated by the United Church in Jamaica and the Cayman Islands

The Board of Governors are seeking to appoint a

PRIMARY SCHOOL PRINCIPAL

For August 2019

Cayman Prep and High School, a Christian School owned and operated by the United Church in Jamaica and the Cayman Islands, is the largest private school in the Cayman Islands and has a student body of over 970 students, ranging from Kindergarten through A-level on two sites: Primary and High School. The co-educational School follows a British-based international curriculum and is renowned for providing a stimulating learning environment in which our students become critical, creative thinkers, responsible citizens and lifelong learners. This is evident in our consistent record of outstanding academic achievements, pastoral care and extra-curricular activities.

Appointed by The Board of Governors, the Primary School Principal is accountable to the Director and to the Board of Governors for ensuring the educational and operational success of the Primary School. The Principal reports directly to the Director, and is a member of the Senior Leadership Team of the school. Under the direct supervision and guidance of the Director, the Principal will take responsibility for the quality of teaching and learning, ongoing self-evaluation, school improvement, curriculum development, leadership and management, staffing and day-to-day running of the school. The Principal provides guidance and direction for members of the Primary School staff and oversees the continued development and provision of a high quality international curriculum firmly rooted in Christian principles according to the ideals of the United Church in Jamaica and the Cayman Islands. The members of the Primary School's senior leadership team report to the Primary School Principal.

For this demanding role, the successful candidate will satisfy the following minimum requirements:

- Be a committed and practicing Christian
- An honours university degree with an internationally recognised teaching qualification
- A Master's degree in education or an internationally recognised School Senior Leadership qualification
- An up to date knowledge and experience of the new English National Curriculum 2014 and a working knowledge of the Early Years Foundation Stage 2014 (EYFS)
- A minimum of five (5) years as Head/Principal and ten (10) years of teaching experience in a multicultural international school providing a curriculum up to Key Stage 2
- Significant experience in self-evaluation and school improvement planning, curriculum development and assessment
- A proven track record of high student attainment and progress outcomes
- Excellent leadership, analytical, decision making, organisational, communication and ICT skills

- Ability to multi task and manage multiple high priorities
- Be quality conscious, dynamic, innovative, adaptable and results oriented.
- Fully proficient in using Microsoft Office products, especially MS Word and Excel and Management Information Systems, such as SIMS

Candidates will be expected to fully adhere to and support the Christian ethos of the school.

The salary range is: CI\$68,000 – CI\$90,000 per annum and will commensurate with experience. Other benefits include medical insurance, contribution to a pension plan, relocation allowance and airfare.

A job description and further information about the school can be viewed on the school website:

www.cayprep.edu.ky. **APPLICATIONS WILL ONLY BE CONSIDERED IF SUBMITTED ON THE RELEVANT SCHOOL APPLICATION FORM** (available on the website) and forwarded along with a letter of application and a detailed CV to:

Mr. Ormond A. Williams
Chairman, Board of Governors
Cayman Prep and High School
P.O. Box 10013
Grand Cayman KY1-1001
recruitment@cayprep.edu.ky

Deadline for receipt of applications: **Friday, January 11th, 2019**

All applications will be forwarded to a recruitment agency who will contact candidates who have been selected for an initial interview with the agency.